

Pin Payments

Squash Australia will be enabling forced payment at the point of registration. This means that members must pay online when renewing/registering their membership.

To facilitate this, as part of the onboarding process, all entities need to enable Pin Payments within their revolutioniseSPORT Portal.

Due to changes in legislation within the financial sector in regard to “know your customer” and anti-money-laundering regulations, Pin Payments have implemented a number of checks to safeguard against fraudulent activities when transferring funds.

What information do entities need to provide?

The Pin Payments form will require the following to be completed in order to enable Pin Payments

Account details:

- Mailing address
- Suburb
- State
- Postcode
- Phone number
- Australian Business Number
- GST registration status
- Bank account name
- Bank BSB
- Bank account number
- Incorporation status (selection from the dropdown menu) of the following options:
 - Not incorporated
 - Pty Ltd Company
 - Sole Trader
 - Other

Not incorporated

If “ Not incorporated” is selected the following documents will be required:

- **Bank statement:** A file upload copy of the clubs bank statement including Account name, number, BSB. The account name needs to match your organisation’s name.
- **Personal identification:** A file upload of photo ID that shows proof of address; this should be the details of club representative who has signing rights to the bank account.

- **Meeting minutes:** A file upload on club's letterhead that clearly states current committee members and their positions.

Pty Ltd Company, Sole Trader or Other

If " Pty Ltd Company, Sole Trader or Other" is selected the following documents will be required

- **Bank statement:** A file upload copy of the clubs bank statement including Account name, number, BSB. The account name needs to match your organisation's name.
- **Constitution:** A file upload of the club's constitution.
- **Meeting minutes:** A file upload on club's letterhead that clearly states current committee members and their positions.

Contact details

Contact details (this should be the details of club representative who has signing rights to the bank account)

- Contact first name
- Contact surname
- Contact date of birth
- Contact email

[How to enable Pin Payments within revSPORT account](#)

To accept registration via revSPORT, all entities need to complete the following:

- Log into your revolutioniseSPORT admin portal
- **Go to Finance > Settings**
- Under the heading *Accepted Payment Methods* click **Enable Pin Payments**
- Fill in the form and upload the required documents and fields listed above
- Click **Request Pin Payments account**